

## **Clover Presbyterian Preschool Fall Opening Plan; 2021-2022 School Year**

CPP is excited about our upcoming preschool year and being able to provide in-person preschool experiences. Over the summer, we have continued to monitor the Covid-19 situation and reviewing information provided by federal, state, and local guidelines. In addition, we have reviewed the plan put in place by Clover School District for the 2021-2022 school year.

As always, our goal is to create a safe learning environment for our preschoolers. We cannot guarantee Covid-19 will not occur at preschool, but we can assure you that we will do everything possible to ensure a safe and healthy learning environment for our staff and preschoolers.

CPP will implement the following procedures and policies in response to Covid-19 for the 2021-2022 preschool year. **Covid-19 remains a changing situation which means that while we have established these procedures for our upcoming school year; we are also constantly monitoring the situation and may make additional changes to our policies as more information becomes available.**

### **Daily Health Screening**

Each morning, CPP staff will confirm that that do not have any issues outlined in our enhance health guidelines. Staff members will wash their hands upon before the arrival of our preschoolers.

At drop off, each child will have their temperature checked by a CPP staff member. Children who have a temperature of 100.3 or above will be sent home; parents may request one temperature re-check after other children waiting to enter have been checked. Children will also wash hands upon arrival.

By bringing your child to school, you are confirming that your child does not have any issues outlined in our enhanced health guidelines. All families will complete and return a Daily Health Screening Acknowledgement at the beginning of the preschool year.

Throughout our preschool morning, CPP staff will continue to monitor the health of our preschoolers and may also do additional temperature checks.

### **Drop-off and Pick-Up Procedures**

- All CPP staff and parents are encouraged to wear a face covering or shield during drop-off and pick up time.
- All parents are encouraged to maintain social distancing during drop off and pick up time.
- Siblings will need to be dropped off and picked up with their class family.
- Each class will have a designated area for drop off and pick up:
  - Parrot Nest - Main preschool entrance
  - Blue Jay Nest - Playground entrance to classroom
  - Goldfinch Nest - Playground entrance to classroom
  - Eagle Nest - Atrium or Fellowship Hall Door

When you arrive for morning drop off, you are confirming to CPP that your child has not:

- been sick or had fever of 100.3 or higher; child has been fever free without fever reducing medications for more than 48 hours
- Displayed any symptoms of Covid-19
- Knowingly been around anyone with Covid-19 without a mask, within six feet and for more than ten minutes in last 14 calendar days
- Had anyone in your home experiencing Covid-19 symptoms in the last 14 calendar days
- Had anyone in your house been under quarantine in the last 14 calendar days
- Classroom teachers will be conducting temperature checks and health screening at the drop off location.
- Please make sure that you make other family members or friends who may drop off and pick up aware of these procedures.

### **Masks/Face Coverings**

Face masks/coverings will be recommended but not required for your child. If you would like for your child to wear a mask/covering, please make sure that they can wear it properly and take it on and off on their own. If a child cannot or will not wear the mask correctly or it drops on the floor, the mask will be removed and placed in their book bag. A dirty mask that is constantly touched, chewed on, and/or played with is also germ spread concern for our class family.

Face masks/shields will be recommended for all CPP staff during preschool hours except playground or outside time. This year, CPP Staff will be given the option to opt out of the mask/shield recommendation during all times in which they are in their family model; if a teacher needs to enter another classroom, a mask/shield will be necessary. CPP will continue to monitor the Covid situation and whether opt out policies need to be adjusted; staff and parents will be notified of this change when it occurs.

### **Class Family Unit**

At CPP, we have always worked to create a classroom community or family. For the upcoming school year, we will continue to rely on our class family units throughout the day as a method to reduce cross contact between students and assist with contact tracing. Class family units will be kept separate throughout the school day. Under these changes,

- Classrooms will not mingle on playground, hallway, or classrooms.
- Teachers will stay with their family unit
- Events involving the whole preschool will not be planned at this time; events will be limited to the class family and take place in the Fellowship Hall or outside
- Field trips will be allowed for class families; if the event is outdoors and groups will be separated then both the threes and fours may attend on same day.

If needed, the preschool director (or other staff member) may enter any classroom family unit. When this happens, the person will wear both a face shield and facial covering.

All equipment and materials will be properly cleaned and disinfected before moving to a new class family.

We will continue a no visitor policy on the preschool hallway to reduce exposure to potential Covid-19 from outside sources. Preschool hallway will be limited to preschool staff and children during the preschool day. CPP will monitor the case numbers within the area and adjust this policy as needed; our hope is to allow parents to attend birthday celebrations or volunteer for class activity.

If you would need to meet with the director or your child's teacher, a meeting will be scheduled after preschool hours via phone, ZOOM, or face to face in your child's classroom. Please send a message or email to your child's teacher or the director to set up a time. There will be face to face contact with your child's teacher each day at drop off and pick up.

### **Enhanced Health Guidelines**

For the protection of all students and CPP staff, we will implement enhanced health guidelines for the upcoming school year. These guidelines will be consistent with the guidelines implemented by Clover School District as outlined in their Fall Opening Plan. Some of the important highlights:

- Children should not come to preschool if they are sick or have fever of 100.3 or high
- Children should not come to preschool if they have:
  - In the past 14 calendar days knowingly been around anyone with Covid-19 without a mask, within six feet and for more than 10 minutes.
  - In the past 14 days, if anyone in your home has experienced Covid-19 symptoms as outlined below.
  - In the past 14 days, anyone in their house placed under quarantine.
  - Children should not come to school if they display any symptoms of Covid-19:
    - Any one of the following:
      - Fever (100.3 or higher)
      - Shortness of breath or difficulty breathing
      - Loss of taste or smell
      - New or worsening cough
    - Any two of the following:
      - Muscle or body aches
      - Sore throat
      - Chills
      - Headache
      - Fatigue
      - Headache
      - Nausea or diarrhea
      - Congestion or runny nose
- If a child presents a fever and/or excessive coughing during the day, the child will be removed from their class and sent home. Other children will be removed from the class to allow for cleaning and sanitization before the group can return to the classroom.
- If a child is sent home with a fever, they will be required to stay at home until they have been fever free for more than 48 hours without fever reducing medicine.
- If a child becomes sick during the preschool day, a parent will need to pick them up immediately and the child may not return the next day.

- Criteria for return to preschool after Covid will be as follows:
  - If you think/know that your child has Covid-19 and has symptoms mentioned in the policy, you must meet all the following before returning to preschool:
    - 10 days since symptoms first started; Fever-free for more than 48 hours without fever-reducing medicine in those 48 hours; Overall symptoms are improving
    - Medical evaluation determines symptoms were due to another cause. Medical provider dated note plus been fever-free for more than 48 hours without fever-reducing medicine in those 48 hours.
    - Tested negative for Covid. Copy of negative test plus been fever-free for more than 48 hours without fever-reducing medicine in those 48 hours.
  - If you have Covid-19 symptoms and tested positive for Covid-19, you must meet the following before returning to preschool:
    - 10 days since onset of symptoms
    - Fever-free for more than 48 hours without fever-reducing medicine in those 48 hours
    - Overall symptoms are improving
  - If your child tested positive for Covid-19, but none of the symptoms listed above, then you can return to school when all the following apply:
    - 10 days since my test was performed
    - Symptom free for the entire 10 days
  - If your child tested positive or had Covid-19 and has a weakened immune system, then you can return to school when your health care provider gives permission.
  - If your child is around a classmate who has tested positive with Covid-19:
    - Sick classmate will remain home 10 school days from first sign of symptoms, no fever within the last three days without fever reducing medicine, and all other symptoms have improved.
    - School will implement contact tracing and notify families of students who have been within six feet of a student who tested positive. Those students in close contact will quarantine for a period of 14 school days.
    - Per DHEC, children can shorten quarantine after 7 days if all 3 of the following are met:
      - No symptoms present in last 7 days
      - Has tested negative for Covid-19 no sooner than day 5
      - Must provide documentation of negative test.
  - If your child has been around a person outside of school who has tested positive with covid-19:
    - Close contact (within six feet for more than 15 minutes during the last 2 days):
      - Stay home for 14 calendar days after exposure and monitor for above symptoms.
      - Per DHEC, children can shorten quarantine after 7 days if all 3 of the following are met:
        - No symptoms present in last 7 days
        - Has tested negative for Covid-19 no sooner than day 5
        - Must provide documentation of negative test.

- Household contact (within six feet for more than 15 minutes during the last 2 days):
  - A household close contact must stay home and monitor symptoms during the 10-day isolation period of the positive person plus additional 14 days after isolation ends.
  - Per DHEC, children can shorten quarantine if all 3 of the following are met:
    - No symptoms in the past 17 days
    - Has tested negative for COVID-19 no sooner than day 15
    - Must provide documentation of negative test.
  - Any student or teacher who chose to shorten quarantine must continue to monitor symptoms all 14 days of quarantine, practice social distancing, continue frequent hand hygiene, and wear a mask for the full 14 days.
  - Fully vaccinated individuals who are named a close contact of positive case may be considered for return to preschool without completing a quarantine if they meet all the following criteria:
    - Completed recommended number of doses
    - Been at least 14 days since last dose
    - Remained asymptomatic since Covid-19 exposure

### **Cleaning and Sanitization Guidelines**

CPP has always been committed to providing a safe and clean environment for our students. In addition to current practices, we will also be enhancing these guidelines in the upcoming school year:

- All products used for disinfecting will be on the EPA Recommended List of Products for Covid-19
- Hand sanitizing stations were placed at the main CPP entrance and at each drop off/pick up location for this school year.
- Staff and children will begin their day with proper handwashing.
- Increased handwashing and hand sanitizing of children and staff throughout the preschool day.
- Classroom materials that are not easily cleaned or disinfected will be removed from the classroom.
- Children will have individual supplies of the frequently used items (crayons, markers, glue sticks, scissors, playdough materials).
- All mouthed toys will be removed IMMEDIATELY.
- Any materials used by different groups of children will be cleaned and sanitized between groups. CPP staff may utilize a regular rotation of toys to ensure more frequent cleaning and sanitization of materials. CPP staff will clean and sanitized frequently used classroom equipment.
- CPP Staff will disinfect bathrooms throughout the preschool day.
- At the end of the preschool day, all preschool areas will be cleaned, sanitized/disinfected for the next day. Classrooms will be vacuumed daily using a vacuum with a Hepa filter.
- All eating areas will be cleaned and sanitized before and after eating.
- All areas of the preschool/church will be cleaned weekly by the cleaning service.

## **CPP Response Levels**

CPP has developed a response level procedure for the 2021/2022 preschool year depending on the level of Covid-19 spread in the preschool or area. When changes to the plan are made, both staff and families will be informed of the policy adjustments.

### **Level 1**

Level 1 procedures are outlined in pages 1 - 5. The following procedures are changed from 2020-2021 preschool year:

- Teachers will be given the option to opt out of masks/shields when with their class family. If a teacher needs to enter another classroom, a mask will be required.
- Field trips will be allowed.
- Class events will be limited to members of class family.
- We will begin the year with a No Visitor policy. CPP will monitor case numbers within the area and adjust this policy as needed; our hope is to allow parents to attend birthday celebrations or volunteer for class activity.
- We will develop a plan for use of Fellowship Hall for lunch and snack; this will involve staggered arrival and lunch times, multiple seating options for class families throughout the room allowing for appropriate distance, and cleaning between the groups.

### **Level 2**

If numbers continue to rise, the following procedures may be adjusted:

- Teachers may not have the option to opt out of masks/shields when in class family unit.
- Field trips will not be allowed.
- There will be no class events with guests.
- Any visitor policies that may have been allowed, will be suspended.
- Guidelines for Fellowship Hall usage may be adjusted.

### **Level 3**

If numbers continue to rise, any level 2 procedure that has not been implemented will take effect.

If case numbers within preschool population rise or continue to rise in the community, CPP may have a virtual learning period for the entire preschool or for one or more classrooms