



Welcome to Preschool

Each family will receive the 2018/2019 CPP Parent Handbook in August. Our handbook will clarify policies and procedures for the upcoming school year. Here are answers to our FAQs:

- Clover Presbyterian Preschool will be open to children who are at least 18 months of age on or before our cut-off date. CPP utilizes the same birthday cut-off date as SC schools; all children must turn the appropriate classroom age on or before September 1, 2018.
- CPP will have a toddler/young twos program for children who are between the ages of 18 and 27/28 months on or before September 1, 2018. Our 3-day older twos program is for children who are at least 27/28 months on or before September 1, 2018. If you have any questions about your child's placement, please talk to the preschool director.
- All preschool children must provide a certificate of immunization by August 24.
- Registration, Monthly Fee, and Program Options:
A **non-refundable** fee of \$125.00 is due at the time of registration.

Registration Fee:

\$125.00 first child

\$75.00 each additional child

Our yearly fee amount includes: tuition fees, snack fees, field trip fees, special activity fees, and other costs associated with preschool. This amount has been divided into 10 equal payments and is due on the first of each month (August – May). The **non-refundable first payment is due by August 1, 2018**. Payments #2 – 10 will be due by the 10th of each month (September – May). After the tenth, a late fee of \$10.00 may be added. Checks should be made payable to Clover Presbyterian Preschool.

Monthly Fee and Classroom Schedule:

Two Day Toddler/Young Twos Class (Mon, Wed) 8:30 – 12:30 pm **\$180.00**

Three Day Older Two-Year-Old Class (Tue, Th, Fri) 8:30 – 12:30 pm **\$210.00**

Two Day 3-Year-Old Class (Mon, Wed) 8:30 am – 12:30 pm **\$180.00**

Three Day 3-Year-Old Class (Tue, Th, Fri) 8:30 am – 12:30 pm **\$210.00**

Four Day 3-Year-Old Class (Mon- Th) 8:30 am – 12:30 pm **\$240.00**

Five Day 3-Year-Old Class (Mon-F) 8:30 am – 12:30 pm **\$270.00**

Three Day 4-Year-Old Class (Tue, Th, Fri) 8:30 am – 12:30 pm **\$210.00**

Four Day 4-Year-Old Class (Mon-Th) 8:30 am – 12:30 pm **\$240.00**

Five Day 4-Year-Old Class (Mon-Fri) 8:30 am – 12:30 pm **\$270.00**

- CPP follows a similar holiday schedule as the Clover School District. The 2018-2019 Preschool Calendar will be provided with Back to School Information. In case of inclement weather, the preschool will follow the school district's closing and early dismissal schedule. The preschool does have a weather code at WSOC Channel 9 and WBTV Channel 3. In the event of bad weather, please watch for preschool closing or delayed opening times; this information is also listed on the web site for each television station.
- Clover Presbyterian Preschool seeks to provide a safe environment for all children in our program. It is essential that parents inform staff of any health conditions (such as allergies, asthma, diabetes, epilepsy, etc.) that your child has. All children who have a food allergy will be required to submit a Food Allergy Action Plan as part of the enrollment paperwork.
- Clover Presbyterian Preschool cannot guarantee an allergy-free school; however, we are deeply committed to working with families to provide a policy that can support children with allergies when at all possible. Because of student allergies, it may be necessary to eliminate certain food items from the Preschool based on a student's sensitivity to a food item. This will be communicated to the affected classroom or possibly the entire Preschool when necessary.
- We welcome parent involvement in the program. Parents may be needed to assist with activities that happen throughout the school year. Examples include: to assist with special events and holiday celebrations, to attend field trips, and to provide field trip transportation. Watch for information and signup sheets. CPP also needs volunteers for our Teacher Appreciation Committee and our Memory Book Committee.
- Children in the three and four-year-old classrooms will have the opportunity to participate in occasional field trips throughout the school year that supplement our monthly and/or weekly themes. These trips provide new and exciting opportunities for learning outside the classroom environment. Parent involvement is necessary to transport children on all field trips. **Cost of each field trip for your child and one adult has been included in our monthly fee payment.**
- Children in all classrooms will have the opportunity to participate in special activities and visitors at school throughout the school year. Examples of previous activities: Fall/Winter Festival, Firefighter and Fire truck, Hibernation Day, and Playball Olympics. **Cost of each special activity has been included in our monthly fee payment.**
- At preschool, children begin to learn how to control their emotions. Our goal is to teach the children to be respectful of others. Our teachers strive to present positive examples when handling problems. Positive reinforcement and "thinking chair" are the acceptable forms of behavior management utilized by our staff. Positive reinforcement is an ongoing and integral part of our teaching process. "Thinking Chair" is utilized to give children time away from their peer group as a form of behavior management. The child will have this time away within the classroom and remain in the sight of the teacher for approximately one minute per year of age. Our behavioral expectations shall be based on the child's development level. Classroom limits are age appropriate, stated clearly, and reinforced on a consistent basis.
- Our program will involve all types of painting and creative activities, outdoor and active on-the-floor play. Clothing, therefore, should be durable, casual, and washable. Rubber soled shoes are safer than hard soled shoes or sandals for climbing, running, etc. **No open-toed sandals or flip flops.**

- Children in the three and four-year-old classrooms are expected to be potty trained; children need to be wearing cloth underwear and not pull-ups or diapers.
- One of the excitements of three and four-year-old classrooms is our “class leader”. Each class will have a daily class leader that is noted on their monthly calendar. When your child is the class leader, he or she may bring an item from home for show-n-tell and will have special classroom responsibilities on that day.
- Daily snack and drink will be provided by CPP for all classrooms. **Snack fees have been included in our monthly fee payment.** Children in the toddler/two-year-old classroom will use sippy cups provided by the Preschool.
- Each child needs to bring a lunch to school each day. The preschool provides milk or water. Lunch suggestions include small sandwich and/or cheese and meat slices with crackers plus fresh fruit or vegetables. We request that you limit your sweet treat to only one; however, our teachers request that healthy foods be eaten before the sweet treat. The school does have a small microwave, and the teachers will quickly warm or reheat lunch items. Due to time limitations, it is impossible for the teachers to completely cook items (ex. frozen dinners or Easy Mac) and the child still have enough time for it to cool down and eat the meal. Please remember to include necessary eating utensils.
- All Preschool parents will receive a Back to School Packet in late July and will need the information returned by August 24, 2018.

We are excited about the upcoming school year at Clover Presbyterian Preschool and can't wait to meet our preschoolers!!!

If you have any additional questions, please feel free to give me a call at the church, 222-3137 or at 803-627-0812; or email me at cloverpresbypreschool@gmail.com.

